

Central Church of Christ
2001 East Main Street
Streator, IL 61364
815 673 1581

Job Description

Position title: Children's Minister
Position type: Full time
Reports to: Executive Minister
Date created: 1996
Employee: **Evelyn Taylor**
Date filled: October, 2003
Date updated: April, 2009

The Children's Minister serves in partnership with the Executive Minister in developing, implementing and managing a system that draws people from their first visit to become fully devoted, mature followers of Christ. She is expected to contribute to the team spirit through fellowship, encouragement, cooperation, prayer support and other appropriate ways, as she serves our Lord Jesus Christ and His Church.

Position Purpose:

The Children's Minister will work in partnership with the Executive Minister and other ministerial staff to create an environment and ministry that fulfills the mission of Central Church of Christ, which specifically is to lead everyone to make and maintain four Commitments:

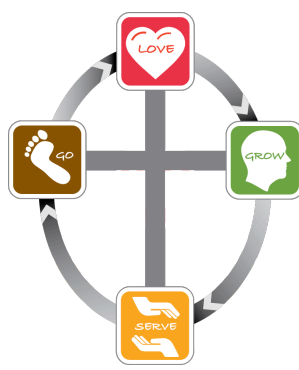
1. **LOVE – God and people. Mark 12:28-31**
2. **GROW – Spiritually- bearing fruit. Colossians 1:10, 2 Peter 1:5-8**
3. **SERVE – God and people. 1 Peter 4:10, Ephesians 4:11-13**
4. **GO – Make disciples. Matthew 28:18-20, Mark 16:15**

Accountability:

The Children's Minister is accountable to the Executive Minister and partners with other ministerial staff to achieve the goals of the Elder/Ministerial staff.

Authority:

The Children's Minister will guide other ministerial staff and key volunteers involved in the Children's Ministry toward excellence in their roles and responsibilities.

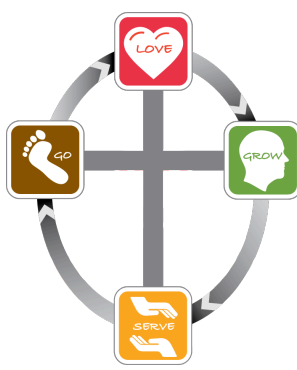


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Responsibilities:

The Children's Minister's functional responsibilities include:

1. Implements a strategic plan for assimilation/spiritual formation at CCC.
 - A. Develop a plan to draw children from the first visit to fully devoted, mature followers of Christ.
 - B. Implement and manage the plan that moves all children through the process of becoming a member, growing to maturity, discovering their ministry and accepting their mission.
2. Responsible to Children's Program
 - A. Provide a safe, secure, and clean educational environment.
 - B. Provide resources for parents and families.
 - C. Develop and manage Bible knowledge experiences.
 - D. Develop and manage periodic special focus experiences.
 - E. Strategically plan for future growth and development of Children's Ministry.
3. Responsible for recruiting, training, advising and releasing volunteer lay leadership for this area of ministry.
4. Continually study, research, and assist in the development of relevant cutting edge assimilation/spiritual formation opportunities that would be influenced by culture changes and generational groups.
5. Provide direct oversight and accountability to assimilation/spiritual formation for coaches, leaders, and interns.
6. Oversee the development of a budget and financial accountability with the Executive Minister.
7. Work with other staff members as part of the team to advance the cause of Christ and Central Church of Christ in the Streator area.
8. The Children's Minister will work closely with other Ministerial Staff to ensure that other appropriate connection opportunities are explored and developed to increase the over-all ministry participation of the body of believers at Central Church of Christ.
9. Communicate progress and events to the church family.
10. Educate the church family on the importance of Children's Ministry to change lives.
11. Other related responsibilities include:
 - A. Attend weekly staff meetings to plan and report progress.
 - B. Make hospital visits as needed.
 - C. Contribute newsletter articles to report events or educate the church family.
 - D. Turn in a monthly progress report to the Executive Minister.



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Personal dedication in the following key areas:

- Personal relationship with Jesus Christ
- Passion for growing people into mature disciples of Jesus Christ
- Passion for teaching of God's word
- Committed to Restoration Movement ideals
- Measured success with declared spiritual gifts
- Development of volunteer and subordinate staff emphasizing spiritual formation, shepherding, and leadership.
- Strategic and visionary thinking
- Ability to teach and train
- Moral and ethical integrity
- Responsibility for own personal, spiritual, and ministry health and growth.
- Sets and maintains appropriate boundaries – work, relational, emotional, and time.
- Attends worship regularly
- Pursues opportunities for growth and renewal.

Relationships:

The Children's Minister serves with and under the authority of the Executive Minister. They will share responsibility for certain activities, such as vision casting, by working together in concert to address the overall God directed ministry of Central Church of Christ.

Position Requirements:

A bachelor's degree or equivalent experience and training is desirable.

Evaluation and Compensation:

Performance reviews will be conducted annually by the Executive Minister with appropriate review and approval by the Senior Minister. The Personnel Ministry Team will review the adequacy of the compensation annually at a separate time.

The above statements and job description is intended to describe the nature and level of work being performed within this job. They are not intended to be an exhaustive list of all responsibilities, duties, and tasks. Other similar or additional duties are to be performed as assigned.

I hereby acknowledge receipt of this role description and further acknowledge that I have read and understand them.

Employee Signature _____ Date _____