

**Central Church of Christ**  
2001 East Main Street  
Streator, IL 61364  
815 673 1581

## **Job Description**

**Position title:** Director of Involvement Ministries  
**Position type:** Full time  
**Reports to:** Executive Minister  
**Date created:** April, 2011  
**Employee:**  
**Date filled:**  
**Date updated:** July 2011

The Director of Involvement Ministries serves in partnership with the Executive Minister and Senior Minister to develop, implement and oversee a structure that moves people from a first-time attender to a fully-devoted, mature follower of Christ. The Director of Involvement Ministries is expected to contribute to the team spirit of the leadership team through fellowship, encouragement, cooperation, prayer support and other appropriate ways, while serving our Lord Jesus Christ and His Church.

### **Position Purpose:**

The Director of Involvement Ministries will work to create environments and ministry opportunities that fulfill the mission of Central Church of Christ, which specifically is to lead everyone to make and live out four commitments:

1. **LOVE – God and people. Mark 12:28-31**
2. **GROW – Spiritually- bearing fruit. Colossians 1:10, 2 Peter 1:5-8**
3. **SERVE – God and people. 1 Peter 4:10, Ephesians 4:11-13**
4. **GO – Make disciples. Matthew 28:18-20, Mark 16:15**

### **Accountability:**

The Director of Involvement Ministries is accountable to the Executive Minister and partners with other ministerial staff to achieve the goals of the Elders/Ministerial staff.

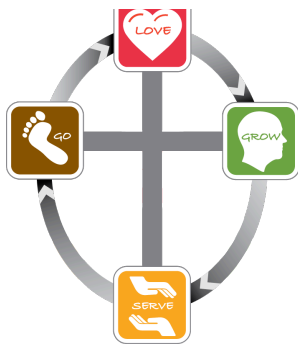
### **Authority:**

The Director of Involvement Ministries will guide ministerial staff and key volunteers involved in the Involvement Ministry toward excellence in their roles and responsibilities.

### **Responsibilities:**

The Director of Involvement Ministries functional responsibilities include:

1. Create and implement a strategic plan to foster Biblical community within the congregation.
  - A. Create various environments that will develop Biblical community in each person that is connected to CCC; i.e. – including, but not limited to small and mid-size groups.

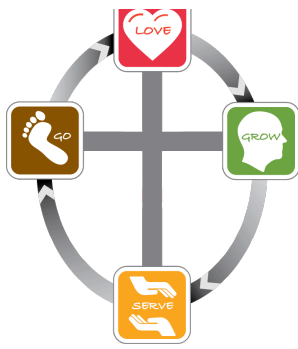


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- B. Communicate via multiple media platforms the life change that is happening in environments to create Biblical community; i.e. – including, but not limited to testimonies, videos, newsletter articles and appropriate social networking formats.
  - C. Create a system to assist each person to discover spiritual giftedness and the environment to serve.
  - D. Promote through various methods the value of connecting to one another to fulfill our need to be in growing relationships with God and others.
2. Create and implement a strategic plan to reach out into the Streator community and beyond.
    - A. Develop and oversee approaches for Central to reach beyond the church property to make a difference for Christ in the world to draw people to become fully devoted, mature followers of Christ.
    - B. Implement and oversee a plan that moves all people through the process of love, grow, serve, go.
    - C. Plan with other ministries to create continuity between ministries in the growth process from birth to death.
  3. Responsible for recruiting, training, and empowering of volunteer leaders for this area of ministry.
  4. Continually study, research, and assist in the development of relevant cutting edge involvement opportunities that would be influenced by culture changes and generational groups.
  5. Develop, oversee and shepherd a leadership process that recruits and produces group teachers and leaders.
  6. Develop and oversee ways to measure and track the spiritual health of ministry to ensure that ministry is effective.
  7. Oversee the development of a budget and financial accountability with the Executive Minister.
  8. Work with other staff members as part of the team to advance the mission of Christ and Central Church of Christ in the Streator area.
  9. The Director of Involvement Ministries will work closely with all Ministerial Staff to ensure that other appropriate growth opportunities are explored and developed to increase the over-all ministry participation of the body of believers at Central Church of Christ.

**Personal dedication in the following key areas:**

- Personal relationship with Jesus Christ
- Passion for growing people into mature disciples of Jesus Christ
- Passion for teaching of God's word
- Committed to Restoration Movement ideals
- Measured success with declared spiritual gifts
- Moral and ethical integrity
- Responsible for own personal, spiritual, and ministry health and growth.



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- Sets and maintains appropriate boundaries – work, relational, emotional, and time.
- Attends worship regularly
- Reports monthly ministry activities to the Elders in written form
- Attends monthly Elder's/Staff meetings
- To be available to people before and after services as other duties allow
- Pursues opportunities for growth and renewal.

### **Position Requirements:**

Some college education or equivalent experience and training is required. Previous experience and success in teaching, mentoring, leading, mobilizing and raising lay volunteers for ministry is necessary.

There must be an emphasis in the following key areas:

- Passion to reach into secular groups and organizations to make a difference
- Proven understanding how to develop people to become mature disciples of Jesus Christ
- Ability to teach God's Word creatively
- Development of volunteers by creating opportunities for Biblical community through spiritual formation, shepherding, and leadership.
- Strategic and visionary thinking, with the team approach in mind

### **Evaluation and Compensation:**

Performance reviews will be conducted annually by the Executive Minister and Senior Minister. The Personnel Ministry Team will review the adequacy of the compensation annually at a separate time.

*The above statements and job description is intended to describe the nature and level of work being performed within this job. They are not intended to be an exhaustive list of all responsibilities, duties, and tasks. Other similar or additional duties are to be performed as assigned.*

*I hereby acknowledge receipt of this role description and further acknowledge that I have read and understand them.*

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_